April 21, Submitter Forum[*]

ATTENDEES	
• Lee Spangler, Executive Director	• Devin York, Senior Project Manager
• Joseph Harrison, Data Process Manager	• Jodie Nassar, Data Operations Manager

AGENDA
• Reminder – Monthly & Historical Go-Live Updates • Submission Updates • Reminder – Test • What "Calendar Year" Means • CDL Exception Threshold • Coming Soon: New TX-APCD Website • Q&A

DISCUSSION TOPICS – Q&A

General

1. General comments from the Center:

The Center thanks everyone for participating in this submitter forum. The answers provided here are our best understanding of the questions submitted. As always, something may get lost in translation. If there needs to be further clarification on any question, please submit a ticket and we can start that dialogue.

Some questions may have been repeated from the last Q&A as they are still pertinent.

Notifications

*As stated in the submitter forum, the initial start of the TX-APCD will be delayed by **at least 60 days**. The TX-APCD will provide **at least 30 days' notice** prior to go-live. The calendar will remain the same with monthly submissions starting first, followed a month later by historical file submissions. The TX-*

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[*] Some questions submitted have been edited for clarity.

APCD will ensure that we communicate fully the new calendar and technical changes. Please continue to test during the delay.

2. **Will we get advance notice of the server change that you mentioned earlier in the call, so that we can let our internal teams know?**

Yes, we plan to provide as much advanced notice as possible to allow for any necessary technical changes. The TX-APCD plans to communicate through email, forums, FAQs, and notifications.

Common Data Layout

3. **When will the new threshold values with an updated CDL release?**

We intend to use the current version of the CDL for the foreseeable future. To implement a new CDL version requires the TX-APCD to go back through the rule-making process. Also, for any future CDL release, we would give submitters plenty of lead-time to submit test files against the new CDL. The TX-APCD has issued Errata for the CDL and has posted that on the TX-APCD website at: https://go.uth.edu/txapcd – TX-APCD Payor Registration and Information tab (scroll down to middle of page under Technical Guides).

4. **Do the providers need to contain currently active specialties and addresses or do we send all regardless of active flag?**

The providers you send to the TX-APCD should be all the providers in your network as well as those that rendered services to subscribers during the reporting period.

Extensions and Exceptions

5. **Do you need a separate exception form for each field and payor or can we submit a single exception form for a payor containing all the columns for which we are looking for exceptions?**

You may submit a single form, but please be specific in the detail and justification portions of the form. Also, please document if the justification/detail is different for different payor codes. Claims data is standardized and so the form is for your organization to provide detailed documentation on why you would need an exception from the standard. If the exception is threshold related, the accompanying threshold exception spreadsheet is where you would document (by payor code) your request for a lowered threshold value.

6. **Does the one-year extension start from when it goes live or another date?**

Extensions and exceptions are typically granted based on calendar year.

File Submission

7. Will we still be required to encrypt files?

Yes, you will still need to encrypt files. To more broadly answer the question, we are migrating to a new SFTP server, but all other requirements in the Data Submission Guide (DSG) and Technical Guide (TG) still apply.

8. Did I correctly understand that all files should be submitted in a zip-file package? Will there be the ability to submit files separately by type?

Yes, all files that you are submitting by submitter/payor code need to be submitted in a single, encrypted .zip file. At this time, we do not anticipate receiving single file submissions.

9. I am not the main contact. How do I check the status of our Test File submissions?

The email associated with the account performing the file upload will get two standard system notifications: system receipt of file and submission validation report. Other registration contacts that selected "system notifications" would be included in the CC: of the email. If you want to receive these system notifications, please send an email to txapcd@uth.tmc.edu with your contact information and the payor code(s) for which you would like to receive notifications.

Testing

10. For current test file submissions, can we submit to the current SFTP server or do we wait until the new SFTP server is available?

Great question! The current SFTP server is available for test file submissions. Once we bring the new SFTP server online, there will be a period of parallel availability as we understand it may take some time for your organizations to set up the necessary firewall rules to the new server. The TX-APCD will cut off access to the "old" SFTP server a few weeks before go-live.

11. Are we required to submit real data within a certain timeframe after test data submission?

We will announce the new go-live date for monthly submissions and the historical file submission window. These dates will be communicated via the website, emails, and forums.

Technical

12. What are the changes coming to the SFTP process? When will we know more about it? Will we receive any guidelines about it?

The TX-APCD will communicate the new go-live dates as well as any technical changes via email, submitter forums, website notifications, and updates to the Data Submission and Technical Guides. We also understand that firewall rules may need to be adjusted and plan to provide this information as soon as we can confirm it.

Miscellaneous

13. Can we get a copy of the slides?

Yes, the slides will be posted at https://go.uth.edu/txapcd – TX-APCD Payor Registration and Information tab (scroll down to bottom of page under Additional Resources).

ACTION ITEMS
• Send notification for May 2023 Submitter Forum.