

March 24, 2026, Submitter Forum*

ATTENDEES	
<ul style="list-style-type: none"> Lee Spangler, Executive Director 	<ul style="list-style-type: none"> Devin York, Senior Project Manager
<ul style="list-style-type: none"> Joseph Harrison, Data Process Manager 	<ul style="list-style-type: none"> Jodie Nassar, Data Operations Manager

AGENDA
<ul style="list-style-type: none"> Encoding Submission Status in Portal ME and PV Files

DISCUSSION TOPICS – Q&A

General

1. General comments from the Center:

The Center thanks everyone for participating in this submitter forum. The answers provided here are our best understanding of the questions submitted. As always, something may get lost in translation. If there needs to be further clarification on any question, please submit a ticket and we can start a dialogue.

Some questions may have been repeated from the last Q&A as they are still pertinent.

Registration

2. I am a new submitter, where should I go to find information on the entire submission process?

Please visit <https://go.uth.edu/tzapcd>, under the Texas All-Payor Claims Database menu, select Submitter Registration & Info. Download and review the Data Submission Guide, Technical Guide, and Common Data Layout. For any further questions on generating a submission account, or how to submit a ticket, please contact us via the general mailbox: tzapcd@uth.tmc.edu.

* Some questions submitted have been edited for clarity.

3. Please clarify who needs to register each year. Is it the end user or the organization?

According to §21.5404 (b) Payors or their designees must register with the Center each year to submit data, consistent with the instructions and procedures contained in the submission guide. Payors must communicate any changes to registration information by contacting the Center within 30 days using the contact information provided in the submission guide.

Registration is at the payor (organization) level.

- *Claim estimates should be for the entire year.*
- *Exception and Extension requests are only granted for up to one year; renewals coincide with annual registration renewal (which is required) and cannot be reviewed for determination until registration renewal is processed as complete for the current year.*
- *If submitting for multiple organizations, coverage estimates should be documented by the organization.*

File Submission:

4. What are the new expectations for the eligibility file?

Your eligibility file should include all Texas-resident members who were eligible for service in that data period (month), regardless of whether they had a claim in that month. Previously, for claims that didn't have an associated member in the eligibility file, we would check all your eligibility submissions to find that subscriber (an all-time search).

However, we are now going to use date of service and look in that month's eligibility file. For cases where services span a period of time, we will be looking for eligibility in each of the months that are included in that time span.

Additionally, we will be looking at coverage ratios in our Stage 2 Data Quality Checks; it is difficult to suggest a hard number on this, but anomalies will be flagged for further discussion.

The intent of the TX-APCD is for research and identifying the subscriber is paramount to following a member across time.

5. What about a carrier that doesn't have a network, or a prescription drug only plan; the provider file might be missing a lot of data; will this cause an error?

It depends if the fields are required and if they have a threshold. If they do, and the threshold isn't met, then yes, it will cause an error. If it's data that you simply do not have, then you just request an exception for that field, specifying the reasoning why you cannot supply it.

6. What percentage of providers need to be in the provider file?

If you have a network, you will need to submit 100% of the providers in your network who have a Texas practice address. You also must submit 100% of the providers in your network who are out of state but provided services to your members in Texas. You must also submit 100% of your out-of-network providers who provided services to your members during that month.

Quality

7. Is there a date for the fourth round of quality checks?

There is not a specific date as of today, but we are targeting the end of April 2026.

Miscellaneous

8. How often will these sessions be held or is this a one-time call?

The TX-APCD has changed the submitter forum to accommodate groups in different time zones. These meetings will be held on the 3rd Tuesday of the month at 12:30 PM CT. Based on submitter feedback; we plan on going to a two-month cadence. Starting with our first submitter forum in January 2024, the meetings will occur every other month (March, May, July, September, November). Please ensure the TX-APCD has your latest contact information to ensure we can include you in the next meeting.

9. Can we get a copy of the slides?

Yes, the slides will be posted at <https://go.uth.edu/txapcd> – (Texas All-Payor Claims Database – Submitter Registration & Info).

ACTION ITEMS

- Send notification for May 2026 Submitter Forum.